

Board of Directors  
Des Moines Area Community College

Public Hearing  
October 13, 2025 – 4:00 p.m.

DMACC Urban Campus; Building 7, Rooms 170/171  
1144 7<sup>th</sup> St, Des Moines, IA

## Agenda

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|---|---------------|
| 1. Call to order.   |               |
| 2. Roll call.   |               |
| 3. Consideration of tentative agenda.                                       |               |
| 4. Acknowledgment of public hearing.  |               |
| 5. Public comments.   |               |
| 6. <u>Board Report 25-103</u> . Urban Campus Student Center Repairs Project | 1             |
| 7. Adjourn  |               |

Board of Directors  
Des Moines Area Community College

Regular Board Meeting

October 13, 2025 – Immediately Following Public Hearing

DMACC Urban Campus; Building 7, Rooms 170/171  
1144 7<sup>th</sup> St, Des Moines, IA

*Revised Agenda*

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1. Call to order.	
2. Roll call.	
3. Consideration of tentative agenda.	
4. Public comments.	
5. Closed Session – Section 21.5(1)(c)	
6. Return to Open Session	
7. Presentation: Abby Zegers – Urban Campus	
8. Consent Items.	
a. Consideration of minutes from September 8, 2025 Joint Meeting with Heartland AEA, Public Hearing, and Regular Board Meeting.	2-10
b. Human Resources report.	11-12
c. Consideration of payables.	PDF
9. <u>Board Report 25-104</u> . Approval of the Workforce Training and Economic Development Fund FY2026 Proposed Plan.	13-14
10. <u>Board Report 25-105</u> . A Resolution Approving the Form and Content And Execution and Delivery of a Workforce Training And Economic Development Training Contract Under <b>Chapter 260C</b> , Code Of Iowa, for <b>Chestnut Sign Company, Inc. #1</b>	15

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| 11. | <u>Board Report 25-106.</u> A Resolution Approving the Form and Content And Execution and Delivery of a Workforce Training And Economic Development Training Contract Under <b>Chapter 260C</b> , Code Of Iowa, for <b>Kreg Enterprises, Inc., Project #1</b>   | 16    |
| 12. | <u>Board Report 25-107.</u> A Resolution Approving the Form and Content And Execution and Delivery of a Retraining or Training Agreement Under <b>Chapter 260F</b> , Code Of Iowa, for <b>Quality Machine of Iowa Acquisitions, Inc., Project #2</b>  | 17    |
| 13. | <u>Board Report 25-108.</u> A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under <b>Chapter 260E</b> , Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention to Issue Not To Exceed <b>\$561,928</b> Aggregate Principal Amount of New Jobs Training Certificates ( <b>Casey's Retail Company #4</b> ) of the Des Moines Area Community College.  | 18-19 |
| 14. | <u>Board Report 25-109.</u> A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under <b>Chapter 260E</b> , Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention to Issue Not To Exceed <b>\$123,477</b> Aggregate Principal Amount of New Jobs Training Certificates ( <b>Connectify HR, LLC #2</b> ) of the Des Moines Area Community College.  | 20-21 |
| 15. | <u>Board Report 25-110.</u> A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under <b>Chapter 260E</b> , Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention to Issue Not To Exceed <b>\$1,145,953</b> Aggregate Principal Amount of New Jobs Training Certificates ( <b>HMA Group Holdings LLC. Db a Holmes Murphy &amp; Associates #1</b> ) of the Des Moines Area Community College. | 22-23 |
| 16. | <u>Board Report 25-111.</u> A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under <b>Chapter 260E</b> , Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention to Issue Not To Exceed <b>\$189,184</b> Aggregate Principal Amount of New Jobs Training Certificates ( <b>JDSO, Inc. Db a Red Boot Beverage #5</b> ) of the Des Moines Area Community College.                             | 24-25 |
| 17. | <u>Board Report 25-112.</u> A Resolution Approving the Form and Content and Execution and Delivery of a New Jobs Training Agreement Under <b>Chapter 260E</b> , Code of Iowa, Instituting Proceedings for Taking of Additional Action for the Issuance of New Jobs Training Certificates, Directing the Publication of a Notice of Intention to Issue Not To Exceed <b>\$159,330</b> Aggregate Principal Amount of New Jobs Training Certificates ( <b>Zirous, Inc. #5</b> ) of the Des Moines Area Community College.  | 26-27 |

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|-----|---|-------|
| 18. | <u>Board Report 25-113.</u> A Resolution Directing the Publication of a Notice of Intention to Issue Not to Exceed \$4,865,000 Aggregate Principal Amount of New Jobs Training Certificate.   | 28-29 |
| 19. | <u>Board Report 25-114.</u> A Resolution Directing the Advertisement for Sale of New Jobs Training Certificates.  | 30    |
| 20. | <u>Board Report 25-115.</u> A Resolution Taking Initial Action for the Issuance of Plant Fund Capital Loan Notes, Directing the Advertisement for Sale of Plant Fund Capital Loan Notes, and Authorizing the Preparation and Distribution of a Preliminary Statement.   | 31    |
| 21. | <u>Board Report 25-116.</u> A Resolution Declaring the Official Intent of Des Moines Area Community College to Reimburse Itself for Certain Capital Expenditure From the Proceeds of the College's Plant Fund Capital Loan Notes.   | 32    |
| 22. | <u>Board Report 25-117.</u> A Resolution Approving the Amendment of Prior Resolutions Related to New Jobs Training Agreements, Instituting Proceedings for the Taking of Additional Action for the Issuance of New Jobs Training Certificates, and Directing the Publication of Notices of Intention to Issue New Jobs Training Certificates of the Des Moines Area Community College             | 33    |
| 23. | Discussion Item: Evelyn K Davis Building  |       |
| 24. | Presentation of Financial Report.   |       |
| 25. | Presidential Search Update  |       |
| 26. | Action item: Presidential Search  |       |
| 27. | President's Report.   |       |
| 28. | Campus/Pathway Updates.   |       |
| 29. | Committee Reports.  |       |
| 30. | Board Members' Reports.   |       |
| 31. | Information Items: <ul style="list-style-type: none"><li>➤ October 24 – DMACC In-Service Day</li><li>➤ November 10 – Board Meeting, Perry VanKirk Career Academy, 4:00 PM</li><li>➤ November 19-21 – Iowa Association of School Boards Conference</li><li>➤ November 27-28 – Thanksgiving Holiday – All campuses closed</li><li>➤ December 2-4 - Community Colleges for Iowa Conference</li></ul> |       |



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-103  
Date: October 13, 2025  
Page: 1*

## **AGENDA ITEM**

Urban Campus Student Center Repairs

## **BACKGROUND**

At the September 8, 2025 Board meeting, the Board adopted the Proposed Plans and Specifications and Form of Contract and Estimated Costs for the Urban Campus Student Center Repairs. The Board set the receipt of bids for October 7, 2025 at 2:00 p.m. and a public hearing for October 13, 2025 at 4:00 p.m.

The architect will tabulate and analyze the bid results received on October 7, 2025, and at the October 13, 2025 Board meeting they will present a recommendation for award of contract.

## **RECOMMENDATION**

It is recommended that the Board:

- A. **Public Hearing** - At the conclusion of the Public Hearing and after consideration of the information presented, move to adopt the Resolution Approving Plans and Specifications, Form of Contract and Estimated Costs for the Urban Campus Student Center Repairs.
- B. **Consideration of Award of Contract.** Move to recommend the Award of Contract after review of the bid tabulation and architect's recommendation.

Robert J. Denson, President

## Board of Directors Des Moines Area Community College

JOINT MEETING WITH  
HEARTLAND AEA 11  
September 8, 2025

A special meeting of the Des Moines Area Community College Board of Directors was held on the Ankeny Campus on September 8, 2025. Board President Kevin Halterman called the meeting to order at 3:00 p.m.

ROLL CALL

DMACC Board Members present: Chaz Allen, Felix Gallagher, Fred Greiner, Kevin Halterman, Angela Jackson, Cheryl Langston, Denny Presnall, and Madelyn Tursi.

Members absent: Trish Roberts.

Others present: Rob Denson, President/CEO; Brooke Stowe, Board Secretary; Bill LaTour, Board Treasurer; DMACC and Heartland AEA administrators.

Heartland AEA Board Members Present: Ms. Liz Brennan, Mr. John Kinley, Ms. Tiara Mays-Sims, Dr. Steve Rose and Ms. Heather Sievers. Mr. Alex Piedras arrived immediately after roll call. Absent: Ms. Margaret Borgen, Mr. Pete Evans and Ms. Margie Schwenk.

CONSIDERATION OF  
AGENDA

Tursi moved; seconded by Gallagher to approve the agenda. Motion passed unanimously. Aye – Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Tursi.

HEARTLAND AEA AND  
DMACC UPDATES

Heartland AEA Chief Administrator Cindy Yelick shared information about the implementation of HF2612. She discussed how shifts in funding have affected the areas of special education, media and educational services.

DMACC President Rob Denson provided an overview of progress made on DMACC's current status, recent achievements, and ongoing initiatives. Rob Denson showcased DMACC's work in the Goldman Sachs program, implementation of Artificial Intelligence program, 40<sup>th</sup> anniversary of the French chef exchange, and creation of the Opportunity Scholarship.

ADJOURN

Tursi moved to adjourn; seconded by Gallagher. Motion passed unanimously and at 3:31 p.m., Board President Halterman adjourned the meeting. Aye – Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, Tursi.

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KEVIN HALTERMAN, Board President

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BROOKE STOWE, Board Secretary

**Board of Directors  
Des Moines Area Community College**

<b>PUBLIC HEARING September 8, 2025</b>	A special meeting of the Des Moines Area Community College Board of Directors was held at DMACC's Ankeny campus on September 8, 2025. Board President Kevin Halterman called the meeting to order at 4:01 p.m.
<b>ROLL CALL</b>	<p>Members present: Chaz Allen, Felix Gallagher, Fred Greiner, Kevin Halterman, Angela Jackson, Cheryl Langston, Denny Presnall, and Madelyn Tursi.</p> <p>Members absent: Trish Roberts.</p> <p>Others present: Rob Denson, President/CEO; Brooke Stowe, Board Secretary; Bill LaTour, Board Treasurer; administrators, faculty, staff, and members of the community.</p>
<b>CONSIDERATION OF TENTATIVE AGENDA</b>	Langston moved; seconded by Gallagher to approve the tentative agenda as presented. Motion passed unanimously. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.
<b>ACKNOWLEDGEMENT OF PUBLIC HEARING</b>	<p>Board Secretary Brooke Stowe reported that the notice of the time and place for the Public Hearing for the Sale of the Building Located at 1171 7<sup>th</sup> St, Des Moines, IA was published in the Des Moines Register on Friday, August 29<sup>th</sup>.</p> <p>No written objections have been received.</p>
<b>PUBLIC COMMENTS</b>	<p>Dr. Marvin DeJear, former Director of the Evelyn K. Davis Center for Working Families (EKD) and current chair of The Directors Council, expressed concern for selling the building that houses EKD, emphasizing the role the Center has within the community.</p> <p>Debra Carr, President of the Cheatom Park Neighborhood Association, called for clarity on how the Center's mission and name would be preserved under new ownership.</p>

## ADJOURN

Allen moved; seconded by Tursi to adjourn. Motion passed unanimously and at 4:15 p.m., Board President Kevin Halterman adjourned the meeting. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.

After adjournment, President Denson explained the timeline of the proposed sale. Board member Jackson recommended community forums to take place before the Board votes on the sale of the building. Gallagher agreed. Board President Halterman advised that the vote would take place during today's regular meeting.

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KEVIN HALTERMAN, Board President

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BROOKE STOWE, Board Secretary

Board of Directors  
Des Moines Area Community College

REGULAR MEETING September 8, 2025	<p>The regular meeting of the Des Moines Area Community College Board of Directors was held at DMACC’s Ankeny campus on September 8, 2025. Board President Kevin Halterman called the meeting to order at 4:19 p.m.</p>
ROLL CALL	<p>Members present: Chaz Allen, Felix Gallagher, Fred Greiner, Kevin Halterman, Angela Jackson, Cheryl Langston, Denny Presnall, and Madelyn Tursi.</p> <p>Members absent: Trish Roberts.</p> <p>Others present: Rob Denson, President/CEO; Brooke Stowe, Board Secretary; Bill LaTour, Board Treasurer; administrators, faculty, staff and community members.</p>
CONSIDERATION OF AGENDA	<p>Gallagher moved; seconded by Tursi to approve the agenda. Motion passed unanimously. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.</p>
PUBLIC COMMENTS	<p>None.</p>
PRESENTATIONS	<p>Debbie Kepple-Mamros, Executive Director of Institutional Effectiveness, and Erica Spiller, Vice President of Student Affairs presented information regarding Fall 2025 demographic and enrollment trends highlighting a 1% increase driven by dual enrollment.</p> <p>Halterman announced Kim Didier’s presentation would be pulled from the agenda.</p>
CONSENT ITEMS	<p>Langston moved; seconded by Allen to approve the consent items: a) Minutes from the July 14, 2025 Regular Board Meeting and Minutes from the July 24, 2025 Special Board Meeting; b) Human Resources Report and Addendum (Attachment #1) and c); Payables (Attachment #2). Motion passed unanimously. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.</p>
NONRESIDENTIAL PURCHASE AGREEMENT BETWEEN DMACC AND DES MOINES COUNCIL OF ST. VINCENT DEPAUL SOCIETY	<p>Steve Havemann, CEO of St. Vincent de Paul Des Moines, outlined their intention to maintain existing programs, staff, and the Evelyn K. Davis Center’s legacy.</p> <p>Resuming the conversation following the adjournment of the public hearing, Gallagher recommended community forums be held on the topic prior to a vote being taken to the Board. These forums are scheduled to take place on September 24<sup>th</sup> and October 8<sup>th</sup> at the Evelyn K. Davis Center.</p> <p>Griener moved to table the vote; seconded by Gallagher. Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.</p>

APPROVAL OF 2025-2026 CAREER AND TECHNICAL ADVISORY COMMITTEES	<u>Board Report 25-079.</u> Langston moved; seconded by Allen to approve the Career and Technical Advisory Committees for the 2025-2026 academic year. Motion passed unanimously. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.
DESIGNATION AND APPROVAL OF 2026-2027 REGIONAL LAST DOLLAR SCHOLARSHIP PROGRAM	<u>Board Report 25-080.</u> Langston moved; seconded by Jackson to approve the DMACC Future Regional Programs (2026-2027) as Last Dollar Scholarship programs.  Motion passed unanimously. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.
APPROVAL OF REVISION TO BOARD POLICY HR411 - DISCIPLINE	<u>Board Report 25-081.</u> Allen moved; seconded by Greiner to approve the revisions to Board Policy HR411- Discipline.  Motion passed unanimously. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.
APPROVE RETRAINING OR TRAINING CERTIFICATES	Presnall moved; seconded by Gallagher to approve Items #11 through #21 as one consent item. Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.
<i>Catholic Council for Social Concern Inc, DBA Catholic Charities of the Diocese of Des Moines, Project #1</i>	<u>Board Report 25-082.</u> Attachment #3. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under <b>Chapter 260C</b> , Code of Iowa, for <b>Catholic Council for Social Concern Inc. DBA Catholic Charities of the Diocese of Des Moines Project #1</b>
<i>Osmundson Manufacturing, Project #1</i>	<u>Board Report 25-083.</u> Attachment #4. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under <b>Chapter 260C</b> , Code of Iowa, for <b>Osmundson Manufacturing, Project #1</b>
<i>Tension Envelope Co, Project #1</i>	<u>Board Report 25-084.</u> Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under <b>Chapter 260C</b> , Code of Iowa, for <b>Tension Envelope Co, Project #1</b>
<i>R &amp; R Invest, Inc., DBA R &amp; R Realty, Project #1</i>	<u>Board Report 25-085.</u> Attachment #6. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>R &amp; R Invest, Inc., DBA R &amp; R Realty, Project #1</b>
<i>Anderson Erickson Dairy Company, Project #2</i>	<u>Board Report 25-086.</u> Attachment #7. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Anderson Erickson Dairy Company, Project #2</b>
<i>Associated Computer Systems, LLC, Project #2</i>	<u>Board Report 25-087.</u> Attachment #8. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Associated Computer Systems, LLC, Project #2</b>

<i>Homesteaders Life Company, Project #1</i>	<u>Board Report 25-088.</u> Attachment #9. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Homesteaders Life Company, Project #1</b>
<i>PDM Precast, Inc., Project #1</i>	<u>Board Report 25-089.</u> Attachment #10. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>PDM Precast, Inc., Project #1</b>
<i>Pella Corporation, Project #4</i>	<u>Board Report 25-090.</u> Attachment #11. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Pella Corporation, Project #4</b>
<i>Source Allies, Inc., Project #6</i>	<u>Board Report 25-091.</u> Attachment #12. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Source Allies, Inc., Project #6</b>
<i>The Lauridsen Group, Inc., Project #2</i>	<u>Board Report 25-092.</u> Attachment #13. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>The Lauridsen Group, Inc., Project #2</b>
APPROVE NEW JOBS TRAINING CERTIFICATES	Langston moved; seconded by Gallagher to approve Items #22 through #28 as one consent item. Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.
<i>ITA Group, Inc., Project #7</i>	<u>Board Report 25-093.</u> Attachment #14. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under <b>Chapter 260E</b> , Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed <b>\$350,000</b> aggregate principal amount of New Jobs Training Certificates ( <b>ITA Group, Inc., Project #7</b> ) of the Des Moines Area Community College.
<i>Carrier Access IT, LC, Project #1</i>	<u>Board Report 25-094.</u> Attachment #15. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under <b>Chapter 260E</b> , Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed <b>\$155,000</b> aggregate principal amount of New Jobs Training Certificates ( <b>Carrier Access IT, LC, Project #1</b> ) of the Des Moines Area Community College.
<i>DCI Group, Inc., Project #2</i>	<u>Board Report 25-095.</u> Attachment #16. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under <b>Chapter 260E</b> , Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed <b>\$190,000</b> aggregate principal amount of New Jobs Training Certificates ( <b>DCI Group, Inc., Project #2</b> ) of the Des Moines Area Community College.
<i>Loffredo Gardens, Inc., Project #2</i>	<u>Board Report 25-096.</u> Attachment #17. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under

**Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$185,000** aggregate principal amount of New Jobs Training Certificates (**Loffredo Gardens, Inc., Project #2**) of the Des Moines Area Community College.

*Saltech Systems, LLC,  
Project #1*

Board Report 25-097. Attachment #18. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$25,000** aggregate principal amount of New Jobs Training Certificates (**Saltech Systems, LLC, Project #1**) of the Des Moines Area Community College.

*United Equipment  
Accessories Project #1*

Board Report 25-098. Attachment #19. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$85,000** aggregate principal amount of New Jobs Training Certificates (**United Equipment Accessories, Project #1**) of the Des Moines Area Community College.

*Vermeer Manufacturing  
Company, Project #15*

Board Report 25-099. Attachment #20. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$1,680,000** aggregate principal amount of New Jobs Training Certificates (**Vermeer Manufacturing Company, Project #15**) of the Des Moines Area Community College.

URBAN CAMPUS BUILDING 4  
CHILLER REPLACEMENT –  
FINAL 5% PAYMENT

Board Report 25-100. Allen moved; seconded by Presnall recommending that the Board approve the release of payment of the final 5% retainage to Excel Mechanical Company upon completion of all punch list items.

Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.

TRANSPORTATION  
INSTITUTE UPGRADES –  
FINAL 5% PAYMENT

Board Report 25-101. Presnall moved; seconded by Langston recommending that the Board approve the release of payment of the final 5% retainage to Larson Construction Company upon completion of all punch list items.

Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.

URBAN CAMPUS STUDENT  
CENTER REPAIRS PROJECT

Board Report 25-102. Tursi moved; seconded by Langston recommending that the Board adopt a resolution adopting the proposed plans and specifications and form of contract and estimated costs for the Urban Campus Student Center Repairs Project, setting the Public Hearing date as October 13, 2025 and setting October 7, 2025 as the date for the receipt of bids.

Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.

FINAL GMP FOR DENTAL LEARNING CLINIC & iGMP FOR INDUSTRIAL TRADES BUILDING	Bill LaTour presented updates on the Dental Learning Clinic and Industrial Trades Building. Representatives from Ryan Companies provided an overview on the project timeline, design and cost adjustments, and the use of the Construction Manager at Risk (CMR) process.
ACTION ITEM: APPROVAL OF COLLEGE PRESIDENT'S FY26 SALARY	<p>Gallagher moved; seconded by Allen to approve the President's contract for the July 1, 2025 to December 31, 2025 period at \$389,090.00, with the 3.5% salary increase to be retroactive to July 1, 2025.</p> <p>Motion passed on a roll call vote. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.</p>
PRESIDENTIAL SEARCH UPDATE	Search consultant Larry Ebbers provided an update on the DMACC presidential search. The Search Committee has been formed and the Screening Committee will meet on September 15 <sup>th</sup> to recommend 6-10 candidates to be interviewed by the Search Committee at the beginning of October. Final interviews with the Board will take place between October 14-29, 2025.
PRESIDENTIAL TRANSITION PLAN	Erin Lee Schneider, Dean of Student Success and Urban Student Development, presented the presidential transition plan that is being created to ensure there is a smooth transition and successful onboarding of the new President in January.
FINANCIAL REPORT	Ben Voaklander, Controller, presented the Plant Fund Status Report as shown in Attachment #21 to these minutes.
CAMPUS/ACADEMIC PATHWAY UPDATES	The following provided updates on activities and events at their campus/pathway: Abby Zegers, Bill Peters, Allen Goben, and Drew Nelson.
BOARD MEMBER REPORTS	Presnall, member of the President Transition Core Team, announced the team is continuing to prepare for the presidential transition.
ADJOURN	Gallagher moved to adjourn; seconded by Langston. Motion passed unanimously and at 5:54 p.m., Board President Halterman adjourned the meeting. Aye-Allen, Gallagher, Greiner, Halterman, Jackson, Langston, Presnall, and Tursi. Nay-none.

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KEVIN HALTERMAN, Board President

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BROOKE STOWE, Board Secretary



# ***BOARD REPORT***

*To the Board of Directors of  
Des Moines Area Community College*

*Date: October 13, 2025*

*Pages: 1*

## **AGENDA ITEM**

### Human Resources Report

## **BACKGROUND**

### **I. Replacement Position**

#### **1. Mauritz, Amber**

Instructor, Nursing

Metro Locations

Annual Salary: \$68,127

Effective: 10/20/2025

#### **2. Ohrt, Eric**

Instructor, Industrial Technician

Ankeny Campus

Annual Salary: \$81,479

Effective: 10/15/2025

## **RECOMMENDATION**

It is recommended that the Board accepts the President's recommendation as to the above personnel actions.

Robert J. Denson, President



# ***BOARD REPORT***

*To the Board of Directors of  
Des Moines Area Community College*

*Date: October 13, 2025*

*Pages: 1*

## **AGENDA ITEM**

Human Resources Report Addendum

## **BACKGROUND**

### **I. Resignation**

#### **1. Pearson, Eden**

Professor, English

Ankeny Campus

Effective: 12/31/2025

## **RECOMMENDATION**

It is recommended that the Board accepts the President's recommendation as to the above personnel actions.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-104*

*Date: October 13, 2025*

*Page: 1 of 2*

## **AGENDA ITEM**

Approval of the Workforce Training and Economic Development Fund  
FY2026 Proposed Plan

## **BACKGROUND**

The Workforce Training and Economic Development (WTED) Fund was established in 2003 as part of the Grow Iowa Values Fund. This fund has become an important source of financing for community college new program innovation, development, and capacity building, particularly for career and technical education. The WTED fund requires application of 70 percent of appropriated funds be used to support projects, programs and initiatives that fall within Iowa's targeted industry clusters defined in statute as advanced manufacturing, information technology and insurance, alternative and renewable energy, and life sciences which include the areas of biotechnology, health care, and nursing technology. The funds provide much needed educational services and training to individuals and companies throughout our district that result in a larger workforce with improved productivity.

The funding is allocated annually to the 15 community colleges in Iowa as provided for in Section 260C.18A of the Iowa Code. The funds are distributed to the community colleges through the Iowa Department of Education; the rules require that the plan for each year be approved by the College Board of Directors.

## **RECOMMENDATION**

It is recommended that the DMACC Board of Directors adopt the FY26 Des Moines Area Community College plan for use of the Workforce Training and Economic Development Fund allocation.

Robert J. Denson, President

FY 26 WTED Budget

INDEX	Name	Request	Cost	Total Requested
WTEDGE	Jenny Foster	Automotive/Diesel	\$ 196,000	
WTEDGE	Anne Power	Cybersecurity	\$ 76,600	
WTEDGE	Jenny Foster	Transportation Institute	\$ 210,000	
WTEDGE	Mike Hoffman	Supplement WTA - tuition assistance	\$ 160,000	
				\$ 642,600
WTEDNU	Jeanie McCarville	Nursing	\$ 442,092	
	Jeanie McCarville	HSF	\$ 27,000	
				\$ 469,092
WTEDWE	Jenny Foster	Advanced Manufacturing	\$ 42,500	
				\$ 42,500
WTEDMK	Gina Chandler	Build My Future Event	\$ 10,000	
				\$ 10,000
WTEDSP	All	WTED Scholarships	\$ 20,000	
		[Jenny \$10,000/HPS \$10,000]		\$ 20,000
		Equipment, marketing, etc	\$ 1,184,192	\$ 1,184,192
	Kim Didier	260C Allocation	\$ 150,000	
	Ben Voaklander	Salaries	\$ 2,565,651	
			\$ 3,899,843	
		AY25 Allocation	\$ 3,923,841	
		Minus Career	\$ 23,998	
			\$ 3,899,843	
		Plus Carryover		
		TOTAL AY26 Budget	\$ 3,899,843	
		Requested expenditures	\$ 3,899,843	

MHC Kenworth Leasing



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-105  
Date: October 13, 2025  
Page: 1 of 1*

## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER CHAPTER 260C, CODE OF IOWA, FOR CHESTNUT SIGN COMPANY, INC. #1**

## **BACKGROUND**

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Chestnut Sign Company, Inc. 971 E. Broadway Street Des Moines, Iowa 50313
<b>Product/Service:</b>	This company provides design, production, and installation of signage for businesses.
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Paint Training, Safety and Leadership Training
<b>Training Period:</b>	7/31/25 - 7/30/26
<b>Average Wage Rate:</b>	\$25
<b>Number of Jobs Affected:</b>	2
<b>First Year of Operation:</b>	1945
<b>Available Training Funds:</b>	\$13,969
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-106  
Date: October 13, 2025  
Page: 1 of 1*

## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER CHAPTER 260C, CODE OF IOWA, FOR KREG ENTERPRISES, INC., PROJECT #1**

## **BACKGROUND**

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Kreg Enterprises, Inc. 7500 SE Convenience Blvd Ankeny, IA 50021
<b>Product/Service:</b>	Manufacture of pocket hole tools and other woodworking tools.
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Leadership and Social Style training.
<b>Training Period:</b>	November 1, 2025- October 31, 2026
<b>Average Wage Rate:</b>	\$36.47/hr
<b>Number of Jobs Affected:</b>	25
<b>First Year of Operation:</b>	1990
<b>Available Training Funds:</b>	\$17,444
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-107  
Date: October 13, 2025  
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## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER CHAPTER 260F, CODE OF IOWA, FOR, QUALITY MACHINE OF IOWA ACQUISITIONS, INC., PROJECT #2**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Quality Machine of Iowa Acquisitions, Inc. 1040 4th Ave. Audubon, IA 50025
<b>Product/Service:</b>	Manufacturer of custom precision SAE parts
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Technical Skills, Professional Skills, and Safety.
<b>Training Period:</b>	8/1/2025 – 7/31/2027
<b>Average Wage Rate:</b>	\$24.82
<b>Number of Jobs Affected:</b>	12
<b>First Year of Operation:</b>	2022
<b>Available Training Funds:</b>	\$25,000
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-108  
Date: October 13, 2025  
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## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$561,928** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**CASEY'S RETAIL COMPANY #4**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## **BACKGROUND**

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** Casey's Retail Company  
1 SE Convenience Blvd  
Ankeny, IA 50021

**Product/Service:** Casey's Retail Company performs all corporate functions on behalf of the entire Casey's General Stores enterprise, for example marketing, advertising, HR, IT, finance, accounting, legal, and so on. Casey's General Stores provides distribution and transportation of goods and gasoline across several Midwest states.

**Previous Projects:** There have been 3 previous projects.

**Nature of Project:** This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training.

**Amount of Certificates:** \$561,928.

<b>Jobs To Be Created:</b>	<b>Number:</b>	<b>Average Salary:</b>
Ordinary Credit:	9	\$ 27.92
Supplemental Credit:	<u>28</u>	<u>\$ 41.31</u>

<b>Total New Jobs:</b>	37	\$ 38.05
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<b>Total Annual Payroll:</b>	\$ \$2,928,561
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<b>Total Training Funds:</b>	\$ 434,000
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<b>Training Funds/Job:</b>	\$ 11,729.73
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<b>Length of Diversion:</b>	10 years
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<b>Property Taxes (TIF):</b>	None
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<b>First Year of Operation:</b>	2004
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#### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-109  
Date: October 13, 2025  
Page: 1 of 2

## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$123,477** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**CONNECTIFY HR, LLC #2**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** Connectify HR, LLC  
1840 NW 118<sup>th</sup> St., Suite 108  
Clive, IA 50325

**Product/Service:** Professional employer organization for small to medium sized businesses.

**Previous Projects:** There has been one previous project.

**Nature of Project:** This project will provide for: new employment training, leadership training, and employee development.

**Amount of Certificates:** \$123,477

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	3	\$ 30.93
Supplemental Credit:	6	<u>\$ 42.15</u>
Total New Jobs:	9	\$ 38.41

<b>Total Annual Payroll:</b>	\$ 716,000
<b>Total Training Funds:</b>	\$ 93,000
<b>Training Funds/Job:</b>	\$ 10,333.33
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	2021

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-110  
Date: October 13, 2025  
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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$1,145,953** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**HMA Group Holdings LLC. Db a Holmes Murphy & Associates #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** HMA Group Holdings LLC  
2727 Grand Prairie Parkway  
Waukee, IA 50263

**Product/Service:** Insurance brokerage specializing in PC and Employee Benefits

**Previous Projects:** None.

**Nature of Project:** This project will provide for: Professional Skills Development and Designations; Leadership Training; Compliance Training; HR Training; Training Room

**Amount of Certificates:** \$1,145,953

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	37	\$ 26.78
Supplemental Credit:	40	<u>\$ 52.80</u>
Total New Jobs:	77	\$ 40.29

<b>Total Annual Payroll:</b>	\$ 6,453,516
<b>Total Training Funds:</b>	\$ 886,729
<b>Training Funds/Job:</b>	\$ 11,515.96
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	1971

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-111  
Date: October 13, 2025  
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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$189,184** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**JDSO, INC. DBA RED BOOT BEVERAGE #5**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** JDSO, Inc. dba Red Boot Beverage  
1587 NE 67<sup>th</sup> Place  
Des Moines, IA 50313

**Product/Service:** Private distilling, labeling and bottling company

**Previous Projects:** There has been 4 previous projects.

**Nature of Project:** This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training.

**Amount of Certificates:** \$189,184

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	20	\$ 15.50
Supplemental Credit:	5	<u>\$ 59.62</u>
Total New Jobs:	25	\$ 24.32

<b>Total Annual Payroll:</b>	\$ 1,264,800
<b>Total Training Funds:</b>	\$ 143,375
<b>Training Funds/Job:</b>	\$ 5735.00
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	2018

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-112  
Date: October 13, 2025  
Page: 1 of 2

## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$159,330** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**ZIROUS, INC. #5**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** Zirous Inc.  
1503 42<sup>nd</sup> Street #210  
West Des Moines, IA 50266

**Product/Service:** IT Company providing Solutions in Oracle

**Previous Projects:** There has been four previous projects.

**Nature of Project:** This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training.

**Amount of Certificates:** \$159,330

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	1	\$ 31.25
Supplemental Credit:	<u>8</u>	<u>\$ 43.36</u>
Total New Jobs:	9	\$ 42.01

<b>Total Annual Payroll:</b>	\$ 786,500
<b>Total Training Funds:</b>	\$ 120,125
<b>Training Funds/Job:</b>	\$ 13,347.22
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	1986

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-113  
Date: October 13, 2025  
Page: 1 of 2

## **AGENDA ITEM**

A RESOLUTION DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$4,865,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES.

## **BACKGROUND**

The Board of Directors has previously approved twelve (12) new 260E training agreements. The College is ready to begin the certificate sales process to fund the training costs of these projects.

The sales process requires two resolutions to be passed at the October 13, 2025 Board meeting. The first resolution publishes the notice of our intention to sell certificates. The second resolution will direct the advertisement for the certificate sale. Iowa Code requires bonds to be sized under a standard portion and under a supplemental portion. This sale will be marketed as Multiple Projects 56.

The companies listed below make up Multiple Projects 56.

Company and Project #	Standard Bond Size	Supplemental Bond Size	Total Bond Size
Carrier Access IT, LC #1	77,955.00	77,955.00	155,910
Caseys Retail Company #4	308,577.00	253,351.00	561,928
Connectify HR, LLC #2	71,400.00	52,077.00	123,477
DCI Group, Inc. #2	97,086.00	97,086.00	194,172
HMA Group Holdings, LLC #1	684,394.00	461,559.00	1,145,953
ITA Group, Inc. #7	207,914.00	146,320.00	354,234
JDSO, Inc. dba Red Boot Beverage #5	126,952.50	62,231.50	189,184
Loffredo Gardens, Inc. #2	152,436.00	32,664.00	185,100
Saltech Systems, LLC #1	25,877.00	-	25,877
United Equipment Accessories, Inc. #1	58,341.00	29,557.00	87,898
Vermeer Manufacturing Company #15	840,968.50	840,968.50	1,681,937
Zirous, Inc. #5	83,099.00	76,231.00	159,330
	<u>\$ 2,735,000</u>	<u>\$ 2,130,000</u>	<u>\$ 4,865,000</u>

**RECOMMENDATION**

It is recommended that the Board adopt the Resolution directing the publication of notice of intention to issue certificates.

Robert J. Denson, President



# ***BOARD REPORT***

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-114  
Date: October 13, 2025  
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## **AGENDA ITEM**

A RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF  
NEW JOBS TRAINING CERTIFICATES.

## **BACKGROUND**

The Board of Directors has previously approved twelve (12) new 260E training agreements. The College is ready to begin the certificate sales process to fund the training costs of these projects.

The sales process requires two resolutions to be passed at the October 13, 2025 Board meeting. The first resolution publishes the notice of our intention to sell certificates. The second resolution will direct the advertisement for the certificate sale.

This sale will be marketed as Multiple Projects 56.

## **RECOMMENDATION**

It is recommended that the Board adopt a resolution directing the advertisement for sale of certificates.

Robert J. Denson, President



# ***BOARD REPORT***

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-115  
Date: October 13, 2025  
Page: 1*

## **AGENDA ITEM**

A RESOLUTION TAKING INITIAL ACTION FOR THE ISSUANCE OF PLANT FUND CAPITAL LOAN NOTES, DIRECTING THE ADVERTISEMENT FOR SALE OF PLANT FUND CAPITAL LOAN NOTES, AND AUTHORIZING THE PREPARATION AND DISTRIBUTION OF A PRELIMINARY STATEMENT.

## **BACKGROUND**

The College intends to issue Plant Fund Capital Loan Notes to be used to pay for a Dental Learning Clinic building and an Industrial Trades building on the Ankeny Campus.

The College has determined that the amount necessary to defray all or a portion of the cost of these building will require the issuance of Plant Fund Capital Loan Notes not to exceed a \$48,000,000 aggregate principle amount.

## **RECOMMENDATION**

It is recommended that the Board adopt a resolution directing the advertisement for sale of Plant Fund Capital Loan Notes, and authorizing the preparation and distribution of a preliminary official statement.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-116*

*Date: October 13, 2025*

*Page: 1*

## **AGENDA ITEM**

A RESOLUTION DECLARING THE OFFICIAL INTENT OF DES MOINES AREA COMMUNITY COLLEGE TO REIMBURSE ITSELF FOR CERTAIN CAPITAL EXPENDITURE FROM THE PROCEEDS OF THE COLLEGE'S PLANT FUND CAPITAL LOAN NOTES.

## **BACKGROUND**

Under Code of Iowa section 260C.22, the College is authorized to issue Plant Fund Capital Loan Notes and use the proceeds of the notes to defray all or a portion of the cost of the purchase of land, construction of buildings, payment of debts contracted for the construction of buildings, purchase of buildings and equipment for buildings, and for the purpose of maintaining, remodeling, improving, or expanding the College.

The College intends to finance some or all of the costs associated with the Dental Learning Clinic and the Industrial Trades buildings on the Ankeny Campus.

The College reasonably expects to reimburse itself from the note proceeds for expenditures incurred by the College relates to the projects. The College intends to temporarily use amounts from the Plant Fund in an amount not to exceed \$4,000,000 to pay costs associated with the projects.

## **RECOMMENDATION**

It is recommended that the Board adopt a resolution to allow the College to reimburse itself for certain project related expenditures from the proceeds of the Plant Fund Capital Loan Notes.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-117*

*Date: October 13, 2025*

*Page: 1 of 1*

## **AGENDA ITEM**

A RESOLUTION APPROVING THE AMENDMENT OF PRIOR RESOLUTIONS RELATED TO NEW JOBS TRAINING AGREEMENTS, INSTITUTING PROCEEDINGS FOR THE TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, AND DIRECTING THE PUBLICATION OF NOTICES OF INTENTION TO ISSUE NEW JOB TRAINING CERTIFICATES OF THE DES MOINES AREA COMMUNITY COLLEGE

## **BACKGROUND**

In September, the Board of Directors previously approved seven resolutions approving the form and content of final agreements under the 260E program related to seven different companies (Carrier Access IT, LC, DCI Group, Inc., ITA Group, Inc., Loffredo Gardens, Inc., Saltech Systems, LLC, United Equipment Accessories, Inc. and Vermeer Manufacturing Company) and in those resolutions the Board also approved not to Exceed Amounts for the issuance of New Jobs Training Certificates and authorized publication of the notices of intent to issue the certificates.

After reviewing the final numbers and the fact that the issuance is smaller than past issuances, the financial advisor recommended a slight increase in the total issuance amount for the New Jobs Training Certificates (by less than \$16,000) to cover the costs of the program and all of the September Resolutions need to be amended in order to increase the corresponding not to exceed number per company and to update the notices to be published with the not to exceed amounts.

The resolution amends the not to exceed amounts for those seven projects and revises the notices to account for the following changes.

## **RECOMMENDATION**

It is recommended that the Board adopt the Resolution approving the amendment of prior resolutions.

Robert J. Denson, President